

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Monday 21st July 2025

Present:

Mark Strange (Chair)

Stephen Andrews

Christine Nugent

Karen Saunders

John O'Connell

Debbie Watson

CD Cllr Tristan Wilkinson

Teresa Griffin (Clerk)

Helen Cheese-Probert (parishioner)

1. **Apologies:** GC Cllr Dom Morris
2. **Minutes:** Minutes of the Parish Council Meeting held on 16th June 2025 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:** None
6. **Questions from members of the public:** None
7. **County Councillor's Report** – Not present. It was noted that Dom Morris has been pushing to get GCC to replace the damaged ASW camera at Whelford as the incident took place during the recent roadworks and road closure.
8. **District Councillor's Report** – Tristan Wilkinson reported:-
 - Local Government Reorganisation – I am now deputising for the Leader on negotiations. Some external consultants have carried out an independent analysis on the two proposals 1. Gloucestershire and 2. East and West. They have modelled what they would look like in practical terms. If there is an 'East/West', we would be in the East and end up healthier and wealthier than the West. However, wherever you split the County there will be issues, such as people living in one side and their children going to school in the other.
 - 5 Year Land Supply – You may have attended the recent briefing and it is something to be worried about. I am really pleased that CDC have agreed to invest in a new Local Plan. Stephen Andrews advised that the last SHLAA was published in 2021 and since then some sites have been built on, and we need a better feel, particularly in our own parish, as to where the line might be drawn.
 - Fairford Town Council received a further response from Thames Water regarding sewerage last week. They have responded to a Barrister's piece agreeing that in respect of the Hatherop Road development, Fairford STP will not be able to cope with it.
 - We have a new Chief Executive – Jane Portman.
 - I have joined the Planning Committee and we had our first meeting a couple of weeks ago. We may also have some more planning enforcement officers joining us shortly.
9. **Kempsford Parish Council**
 1. Changing to .gov.uk domains – Following recent Government Guidance it was agreed to ask our website provide to begin the process of changing over for the quoted cost of £100.00
 2. Highways meeting – A list of issues to be discussed was compiled.
 3. CDC Community Governance Review (CGR) – It was agreed not to request any changes at the current time.
 4. New burial ground – Following our last meeting, contact was made with the Diocese and at this stage they were not very interested. It was agreed that Stephen Andrews will contact the companies that undertake the initial surveys.
 5. Updates from meetings attended and working groups –
 - GAPTC AGM - The financial report was not approved so an Extraordinary General Meeting will be held in due course. The remainder of the meeting focused on local Government reorganisation and was attended by a councillor from Glastonbury. His experience was more comparable with the local towns.

- Fairford Joint Sewage Work Group Meeting – Debbie Watson reported that Thames Water are going to come and inspect a sealed unit drain on land by Swynford Close/Tuckwell Road.
 - Quarry Site Meeting – They re-emphasised how much they have done to catch up on the restoration. The request to open up Phase 4A has now come in and they had mentioned that if this was approved they would wish to halt backfill in some of the earlier phases and complete Phase 4A first. The implications for footpaths need to be considered.
 - 5 Year Housing Supply – Stephen Andrews has circulated some notes from the meeting and our current position. We need to decide whether to go ahead with a Neighbourhood Development Plan (NDP), and although the Government are no longer providing funding for this, the argument for having a plan has become even more important given the future local government proposals. If a NDP can be achieved, it helps to strengthen any local argument as things change. It was agreed that we should contact CDC to ask what areas we should look to cover or what would be considered the simplest plan we could produce.
 - Kempsford Village Hall – Karen Saunders reported on the last committee meeting held –
 - Short mat bowls are continuing with just the one mat.
 - Future events – Barn Dance on 1st November, Music Night in aid of the Church on 18th October, Race Night on the 11th October
 - Nobody from RAF Fairford has come forward for volunteering as offered at the Annual Parish Meeting.
 - TV aerial is now working.
 - The Fete will be made up of different elements, which is hoped will bring in people for different reasons.
3. Residents reports to Councillors –
- RIAT – The clerk reported that the RIAT Team assisted a Whelford resident in getting to an important hospital appointment on the Sunday of the show. Karen Saunders advised that there were a couple of non-resident medical issues in Whelford which were also handled very well. Debbie Watson reported that on the Sunday night people couldn't get to Kempsford from the show. They had shut gates and were directing them all out of Gate 7 and had to go to Fairford.

10. Planning, Policies & Licensing:

Ref.	Location	Proposal	Decision
19/0059/CWMAJM	Manor Farm Quarry, Kempsford	Request to commence Phase 4 Extraction	Clerk to circulate draft comments for approval
24/03332/FUL	The Lakes Bar & Kitchen, Claydon Pike	Full application for Retention of tented structure accommodating a restaurant visitor centre & standalone dog wash structure & the erection of a single storey clubhouse – New info	A new FRA has been uploaded to the Planning Portal. Stephen Andrews to circulate additional draft response.

11. Finance

1. The following bills paid between meetings were approved: -
- | | | |
|--------|--|------------------|
| 002515 | Whelford VH Trust (replacement chq as lost) | £100.00 |
| 002516 | Busy Fingers Printing Ltd (July/August newsletter) | £94.50 |
| 002517 | M Dyball t/a Willow Gardening (June grass) | £604.80 inc. VAT |
| 002518 | J&T Chesterman (Whelford grass May/June) | £225.00 |
| 002519 | TEEC Ltd (website hosting & domain) | £199.19 inc. VAT |
| 002520 | GRCC (membership renewal) | £25.00 |
| 002521 | T Griffin (Exp's -phone box paint & land search) | £33.84 |
| 002522 | T Griffin (wages, inc. Hol & use of home) | £851.50 |
| 002523 | HMRC (PAYE – Emp'er NI) | £62.47 |
- The following bills were approved to be paid: -
- | | |
|---|-------|
| Lloyds Bank (monthly service fee & charges) | £7.31 |
|---|-------|
- Receipts since last meeting
- | | |
|---------------|--------|
| Bank Interest | £47.92 |
|---------------|--------|

2. Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed. The total funds held with Lloyds Bank is now below the FSCS limit.
 3. The Clerk reported that Karen Saunders had inspected the books and financial records on the 10th July 2025. Everything is in order and the internal control check list was completed.
 4. Quotations have been obtained to replace the noticeboard at Dunfield. It was agreed to wait until after the Highways Meeting to confirm whether the suggested location would be acceptable.
 12. Clerks Report – Alan Griffin has repainted the Whelford telephone box. Councillors requested their thanks be passed on.
 13. Correspondence - Noted and all correspondence received via email has been circulated. Magazines and literature distributed.
 14. To note date of next meeting – Monday 18th August 2025 at 7.00pm at WHELFORD Village Hall
- Copies:- Mrs Nugent, Mrs Saunders, Mr Strange, Mr O'Connell, Mr Andrews, Mrs Watson CD.Clrs, C.Clrs.
- Meeting ended at 9.15pm

Appendix A

Kempsford Parish Council - Attendance Report		12 months to: Jul-25
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	4/12	33%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC) - elected Dec 23	6/12	50%
Mark Strange (KPC - Chair)	12/12	100%
John O'Connell (KPC - Vice Chair)	12/12	100%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	11/12	92%
Stephen Andrews (KPC)	12/12	100%
Debbie Watson (KPC) - Co-opted Nov 23	12/12	100%